

Dear Parents of Universal Students,

Please review the PBIS Handbook found online. This Handbook contains the philosophy, procedures and forms regarding our school wide expectations and rules. Universal School is creating an environment designed to encourage mutual respect and cooperation, while providing opportunities for students to make choices regarding their behavior. Each staff member and student has dignity, worth and rights; with those rights go responsibilities.

Our positive behavior interventions and support program (PBIS) contains behavior expectations, which help students assume responsibility for their own behavior. It also includes ways students can learn to correct their unproductive and inappropriate behavior under the guidance of a caring school community. Our behavior referrals (SCRs and Reflection Forms) are key to tracking behavior of students so appropriate behavior and academic support plan are developed for your child.

Parents play an important role in any behavior management program, whether it is for a specific behavior or the class or school. As parents, you are aware of the need for consistency. We invite you to read all the information contained in our Positive Behavior Support manual and review our expectations and rules with your child. Together we can teach all children to respect one another and cooperate in their educational community.

Our goal is to help all students be responsible, both academically and socially. If after reading this handbook you have questions, please do not hesitate to contact your child's teacher for more information.

Please sign and return the PBIS summary sheet to your child's classroom teacher.

Sincerely,

The Universal School Faculty & Administration



PBIS and Parents

Helping students maintain appropriate behavior is a priority for all educators and parents. Positive Behavior Intervention and Support (PBIS) is a school-wide prevention program that uses behavior techniques to provide safe, supportive learning environments, promote positive life skills, and reduce negative behaviors. Please review the PBIS Handbook and expectations found on the school's website and sign and return this summary sheet indicating that you have done so.

What Can Parents Do to Help?

- Educate yourself about PBIS. Read the PBIS handbook found online at www.universalschool.org
- Help reinforce to your child the importance of school-wide expectations at home, at school, and in the community. The school expectations are as follows:

الله شاهدي , الله ناظري , الله مطلع علي

Allah (SWT) is my witness, so **I am Responsible**
Allah (SWT) is looking at me, so **I am Respectful**
Allah (SWT) is watching me, so **I am Safe**
I am Muslim

- Ask your child to give examples of how he/she demonstrated expectations while at school
- Teach the expectation and reward them for demonstrating the expectation.
- If your child has had some difficulty meeting expectations, use the School Wide Behavior Matrix (chart) as a tool to review and reinforce specific expected behaviors. If this is done each school day, you will be helping to remind your child and prevent behavior issues.
- Express your belief that the program will make the school a better place to learn and a safer place to attend.
- Help your child BE HERE and BE READY, by helping him/her wake up for school and arrive on time.
- The behavior system at your child's school is consistent and fair; so if your child has earned a consequence please support the decision. Do all you can to have your child accept the consequence. Your child will be told the reason for the consequence and he/she should be able to tell you exactly what occurred. If you have a question regarding the situation, please message the classroom teacher via Engrade or email. We suggest you have a discussion with your child as to how to improve his/her behavior in the future. Be preventative by focusing on the future.
- After school, ask your child if he/she has earned a STARBUcks. Find out what behaviors were exhibited in order to earn these slips. Please offer your child extra praise and reinforcement for these behaviors.
- Communicate with your child's teachers and administrators about the success and struggles he or she may be experiencing in school.
- Support the concept that the child's "job" is school.

Acknowledgement of School Wide Expectations and Discipline Plan

Thank you for taking the time to review the PBIS Handbook and expectations online. With your help, we will be able to encourage mutual respect and cooperation, while providing opportunities for students to make choices regarding their behavior. Together we can help our students be responsible, both academically and socially. If after reading this handbook you have questions, please do not hesitate to contact your child's teacher for more information.

Please sign and return the PBIS summary sheet to your child's classroom teacher.

Sincerely,
The Universal School Faculty & Administration

- I have reviewed the PBIS handbook and expectations on the school's website.
- I will support my child's and Universal School Faculty's efforts in maintaining school expectations.
- I will review my child's academic and behavioral progress regularly using Engrade and will communicate regularly with my child's teacher.

Student's Name, Grade

Parent's Signature

