



Universal School  
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M.Ed.  
Principal  
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**NATIONAL HONOR SOCIETY**

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**NHS REQUIREMENTS AND POLICY**

**Qualification Requirements for NHS: 10-12 Grades: 2017/2018**

- 1) 3.75 GPA minimum cumulative (10th grade: One Semester, 11th grade: Three Semesters, and 12th grade: Five Semesters).
- 2) 30 hours of community service. Not more than half the hours may be completed at Universal School. Community service sheets must be **submitted by January 19, 2018.**
- 3) Absolutely **no extensions** will be granted under any circumstance.
- 4) Community Service hours are counted from **January 1, 2017 to January 19, 2018.**

**Guidelines for community service hours:** Non-profit organizations such as:

- a. Nursing homes, hospitals, libraries, food pantry
- b. Chicago Food Depository
- c. Zakat Foundation
- d. Mosques
- e. Schools including weekend schools
- f. Sanad

**Absolutely no community service hours will be accepted from private businesses or private clinics**

**No community service hours or leadership activities will be accepted if signed by a relative**

- 5) Forms for community service are available at universalschool.org. No other forms will be accepted. Completed forms should be filled with pens. Forms filled with pencils or have white out or any scratches are not acceptable.

- 6) New inductees who are accepted with two detentions in the first semester will be placed on probation. If they receive one more detention before induction, their application is rejected for that year without the right to appeal, and they may still apply again next year.
- 7) Current NHS members inducted with two detentions in the first semester are placed on probation, and if they receive one more detention in the second semester, they will be dismissed from NHS. They will also have the right to appeal.
- 8) Current NHS members who are on two probationary statuses at the same time will be dismissed from the society, but they will have the right to appeal. An appeal is a privilege granted **ONLY** to current members and **NOT** new members. An appeal does not grant you readmission into the NHS, and is under discretion of the committee who has the right to refute it depending on the seriousness of the offense.
- 9) Absolutely **no suspensions**, and no appeals granted in cases of suspension.
- 10) You must have active membership to 2 extracurricular activities/clubs inside or outside of Universal School.
- 11) **One leadership activity:** Leadership is a trait in which you initiate, organize and /or execute an event or an activity or a program in which others are relying on your guidance or/and input. There may be several members/planners involved in the activity. However, you must have a specific role. These activities do not include assignments. A leadership activity can include the following:
  1. Khutbas.
  2. An after-school Dars which you invite the student body to by announcing it to them.
  3. Four khateras presented according to the posted NHS guidelines.
  4. Captain in a team. Team manager is **NOT** a leadership activity.
  5. Executive member in a valid club.
  6. Teaching a class at least 3 times **NOT** aiding.
  7. MUNUC delegate.
  8. Other

If you use your volunteering at nursing homes, hospitals, libraries, food pantries, Chicago Food Depository, Zakat Foundation, mosques, schools, weekend schools, Sanad, it needs to be clear that you had a clearly stated leadership position there, which the person in charge signs for.

For any leadership activity, you have to include the date, printed name of the sponsor/supervisor, his/her signature, and his/her e-mail and phone number, in addition to a brief summary of your role and responsibilities. No leadership activity will be accepted if signed by a relative.

- 12) **Current members must participate in two to three school functions throughout the year, such as**
  - a. The Fall Fest
  - b. The Annual Dinner
  - c. Graduation ceremonies for either or all of Kindergarten, middle school, and/ or high school
  - d. The All-School Program
  - e. Any other activity that might be announced during assembly that is not on this list.

13) **Discipline**

- a. Every 3 SCR's are equal to a detention
- b. The 3rd detention will result in dismissal from NHS; NO warning and NO probation letter will be issued
- c. No more than 2 detentions per semester
- d. A Saturday detention for behavior is equal to two regular detentions and a Saturday detention for tardy is equal to one regular detention

14) **Other Obligations**

- a. Any unacceptable behavior during ceremony is an automatic dismissal without an appeal.
- b. Academic performance, discipline records, and tardiness will be checked on a quarterly basis. **Seniors** will be up for review until the end of May.
- c. NHS members must not miss more than 2 meetings or service days. If they miss more than 2, they will be removed from NHS. It is the responsibility of the student to follow up with their status.
- d. Teachers' input will be considered for removal or maintenance in NHS.

15) **Note of importance**

All formal concerns in regard to NHS must be done in compliance with the rules and regulations through students only. No phone calls are accepted regarding any misunderstanding about NHS/NHS rules and regulations, and decisions made by the council.

**Mrs. Khudeira**  
**NHS Advisor**