

## Records of Grades

- Teachers are expected to appropriately evaluate daily assignments, quizzes, tests, and homework, and return the evaluated work to students as prescribed.
- The **grading policy** should be part of the syllabus and a copy of it should be given to the administration. Teachers are expected to explain the policy thoroughly.
- MS/HS grades should be given in the form of a **number** as well as a letter. Please use the following scale.

The following is the grading system in the upper elementary, junior high, and high school. All scores are based on a 0 to 100 scale.

Teachers will distribute to students a syllabus, which includes the specific grading policy of each teacher.

The following is the correspondence between letter grades and numerical ones.

<b>F</b>	<b>D-</b>	<b>D</b>	<b>D+</b>	<b>C-</b>	<b>C</b>	<b>C+</b>	<b>B-</b>	<b>B</b>	<b>B+</b>	<b>A-</b>	<b>A</b>	<b>A+</b>
<b>59</b>	<b>60</b>	<b>63</b>	<b>67</b>	<b>70</b>	<b>73</b>	<b>77</b>	<b>80</b>	<b>83</b>	<b>87</b>	<b>90</b>	<b>93</b>	<b>97</b>
<b>↓</b>	<b>61</b>	<b>64</b>	<b>68</b>	<b>71</b>	<b>74</b>	<b>78</b>	<b>81</b>	<b>84</b>	<b>88</b>	<b>91</b>	<b>94</b>	<b>98</b>
<b>↓</b>	<b>62</b>	<b>65</b>	<b>69</b>	<b>72</b>	<b>75</b>	<b>79</b>	<b>82</b>	<b>85</b>	<b>89</b>	<b>92</b>	<b>95</b>	<b>99</b>
<b>0</b>		<b>66</b>			<b>76</b>			<b>86</b>			<b>96</b>	<b>100</b>